

DATE

19 Oct 88

TRANSMITTAL SLIP

TO:

FBIS Reg

ROOM NO.

BUILDING

REMARKS:

FROM:

C/B&F

ROOM NO.

BUILDING

EXTENSION

FORM NO

REPLACES FORM 36-9



FBIS/1530-88
19 October 1988

MEMORANDUM FOR: Chief, Compensation Division, OP

FROM:

[redacted]
Chief, Budget and Finance Branch, Administrative Staff, FBIS

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SUBJECT:

Bi-Weekly Payroll Deductions for
Employees Assigned to Key West, Florida

1. Compensation Division is hereby requested to commence bi-weekly payroll deductions in the amount of \$250.00 for [redacted] employee number [redacted] effective pay period 23 beginning 23 October 1988. Deduction represents reimbursement for rent in the amount of \$193.39 and utilities in the amount of \$56.61.

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2. As [redacted] moved into government quarters on 14 October 1988, it is also requested that payroll deduct, in pay period 23, the amount of \$160.65 which represents rent and utilities for the period 14 October through 22 October 1988.

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3. Should you have any questions regarding this matter, please contact

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Distribution:

Original - Addressee

1 - C/AS

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DC/B&F/AS/FBIS [redacted] /19 Oct 88

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